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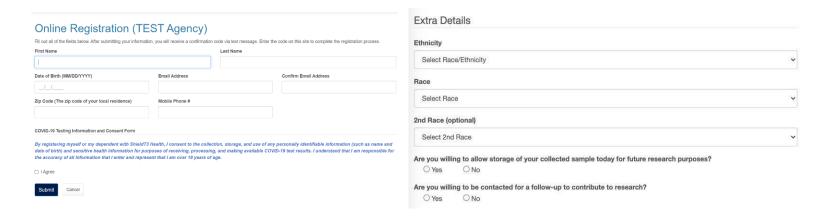
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is "l" as in "long".

## PARTICIPANT PORTAL: REGISTERING AND VIEWING RESULTS

Participants must register for the testing portal to obtain their lab results. All information collected is referring to the parent/guardian of each student OR the participating staff member seeking individual results.

- 1. Log on to: https://shieldt3k12portal.pointnclick.com/
- 2. Click Sign up for an account
- 3. Confirm the agency code. (See the agency code document)
- 4. Provide demographic information:
  - This is the PARENT/GUARDIAN information OR the participating STAFF member.
  - NOT the student information.
  - Used to send test results to the participant
  - Utilized to send to the proper government entities, in case of a positive result
- 5. Agree to the waiver and submit



- A registration code is sent to the email and mobile phone provided Please verify the code.
- 7. Create a password and login with the username (email address) and the new password





## **VIEWING RESULTS**

When results are available in the portal, the participant will be sent an email and text notification with a link to login.

- 1. Login with the username (email address) and password
- 2. From the homepage select "View My Lab Results", then "View Report"



3. Review the results and instructions. Right-click and select Print to print a copy if needed.

